

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

**PAW PAW DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
June 21, 2021**

President Sherry Bennett called the regular monthly meeting of the Paw Paw District Library Board of Trustees to order at 7:03 PM via Zoom webinar.

Board members present via Zoom were Sherry Bennett (Paw Paw), Suzanne Miller (Almena Township), Julie Pioch (Paw Paw), Catey Bolton, (Paw Paw), Krystal Seibert (Antwerp Township); Brian Wiersma (Paw Paw), Absent: Jeremy Davison.

Staff present: Gretchen Evans, Director

Public in attendance: Jim Miller

PUBLIC COMMENT

None

MINUTES

A motion was made by Miller and seconded to approve the minutes of the regular meeting of May 17, 2021. The motion was adopted with a roll call vote (Yes: Sherry Bennett, Suzanne Miller, Julie Pioch, Catey Bolton, Krystal Seibert, Brian Wiersma No: None).

FINANCIAL REPORT

The monthly financial report included:

- A custom summary report for May 2021 showing total income of \$81,384.94 and total expenses of \$64,116.87 for a net income of \$17,268.07
- Profit & Loss Budget vs. Actual income and expenses January through May, 2021
- Balance sheet as of 5/32/2021 showing total liabilities and equity of \$1,518,325.34
- A list of bills to paid for the period of 5/1/2021 to 5/31/2021 with total expenditures to be paid of \$64,116.87. Included in the list were wages of \$36,650.86 and fringe benefits of \$6,014.05.

A motion was made by Bolton and seconded to pay the bills as presented for the period of 5/1/2021 to 5/31/2021 with total expenditures of \$64,116.87. The motion was adopted with a roll call vote (Yes: Sherry Bennett, Suzanne Miller, Julie Pioch, Catey Bolton, Krystal Seibert, Brian Wiersma No: None).

LIBRARY DIRECTOR REPORT

Director Evans provided a written report of her activities for the month, an update on library operations and programs and a PPDL Statistics for the month of April. In addition to reviewing her written report, she noted that the summer reading program is off to a great start and updated the board on current MDHHS and MIOSHA orders related to the pandemic health emergency.

45 Director Evans reviewed the Truth in Taxation documents received from the Van Buren
46 County Equalization department and specifically Form L-4029: 2021 Tax Rate Request
47 Millage Request Report to the Van Buren County Board of Commissioners. The form
48 describes the proposed debt and operating tax levy for 2021. Following discussion of the
49 report, a motion was made by Pioch and seconded to increase the Library's operating tax
50 millage rate levied on property in 2021 by .0234 mills to 1.7160 mills, to set its 2021 Library
51 Building and Site Bond levy to 0.21 subject to a truth in taxation hearing, and that a truth in
52 taxation hearing be set for July, 19, 2021 at 6:59 p.m. on Zoom. The motion was adopted
53 with a roll call vote ((Yes: Sherry Bennett, Suzanne Miller, Julie Pioch, Catey Bolton, Krystal
54 Seibert, Brian Wiersma No: None).

55

56 **COMMITTEE REPORTS**

57

58 **Buildings & Grounds Committee:** No Report

59

60 **Finance:** No report

61

62 **Personnel and Nominating:** No report

63

64 **Policy and Bylaws:** No report

65

66 **BOARD MEMBER REPORTS**

67 Trustee Seibert attended a "Walk and Talk" event, Trustee Bolton attended Antique
68 Appraisal program, President Bennett borrowed games from the library of things.

69

70 **UNFINISHED BUSINESS & GENERAL ORDERS**

71 None

72

73 **NEW BUSINESS**

74 A letter was received from Bailey North requesting permission from the board to use
75 renderings/images in a book that she and Martha Jennings are working on that are
76 currently part of the library's history collection. The letter stated that the artist Pat Miller
77 Coy was contacted and has no problem with the use of her artwork for this project. The
78 renderings are of Paw Paw rural schools and will be used to illustrate a short history of the
79 Paw Paw school system. Following discussion, a motion was made by Bennett and seconded
80 to authorize Director Evans to respond to Bailey North and provide approval to use the
81 images as requested. The motion was adopted with a roll call vote (Yes: Sherry Bennett,
82 Suzanne Miller, Julie Pioch, Catey Bolton, Krystal Seibert, Brian Wiersma No: None).

83

84 The meeting was adjourned at 8:12 PM.


Julie Pioch, Secretary

Date Approved: 7/19/2021