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**PAW PAW DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
April 18, 2022**

President Sherry Bennett called the regular monthly meeting of the Paw Paw District Library Board of Trustees to order at 7:05 PM at the Paw Paw District Library.

Board members present: Sherry Bennett, Julie Pioch, Jeremy Davison, Suzanne Miller, Krystal Seibert, Brian Wiersma Absent: Catey Bolton

Staff present: Gretchen Evans, Director

Public in attendance: Jim Miller; Jeff Rood; Nathaniel Seibert, Dan Seibert and Oliver Seibert

PUBLIC COMMENT

Jim Miller, Friends of the Library Secretary, announced the next Friends of the Library Book Sale May 13 and 14, 2022.

PRESENTATION TO NATHANIEL SEIBERT

Nathaniel Seibert, 4th grade, made a cedar bench for the library for his Cub Scout Webelo project. On behalf of the library board, President Bennett presented him with a framed Certificate of Appreciation for his work.

AUDIT PRESENTATION

Jeff Rood of Siegfried Crandall, PC presented the Financial and Audit Report for Fiscal Year 2021. Overall, the Library is in fantastic financial health.

MINUTES

A motion was made by Miller and seconded to approve the minutes as corrected of the regular meeting of March 21, 2022. The motion was adopted.

FINANCIAL REPORT

The monthly financial report included:

- A custom summary report for March 2022 showing total income of \$2,975.72 and total expenses of \$66,263.94 for a net income of -\$63,288.22.
- Profit & Loss Budget vs. Actual income and expenses for March 2022.
- Balance sheet as of 3/31/2022 showing total liabilities and equity of \$1,494,215.74.
- A custom summary report of the PPDL Debt Fund showing net income of \$-92,993.33.
- Balance sheet as of 3/31/2022 of the PPDL Debt Fund showing total liabilities and equity of \$95,642.26.
- A list of bills to paid for the period of 3/1/2022 to 3/31/2022 with total expenditures to be paid of \$66,263.94. Included in the list were wages of \$32,371.45 and fringe benefits of \$6,208.83.

46 A motion was made by Seibert and seconded to pay the bills as presented for the period of
47 3/1/2022 to 3/31/2022 with total expenditures to be paid of \$66,263.94.
48 The motion was adopted with a roll call vote (Yes: Jeremy Davison, Suzanne Miller, Krystal
49 Seibert, Brian Wiersma, Sherry Bennett, Julie Pioch No: None).

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51 **LIBRARY DIRECTOR REPORT**

52 Director Evans provided a written report of her activities for the month, an update on
53 library operations and programs and a PPDL Statistics for the month of March. She provided
54 additional verbal update on the strategic planning process and gave a recap of her recent
55 experience at the Public Library Conference in Portland, Oregon.

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57 **COMMITTEE REPORTS**

58 **Buildings and Grounds:** Met in March to discuss the capital improvement plan.

59 **Finance:** No report

60 **Policy and Bylaws:** No report

61 **Personnel Committee:** No report

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63 **BOARD MEMBER REPORTS**

64 Suzanne Miller visited a library in Cedar Grove, Wisconsin.

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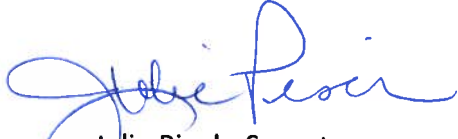
66 **NEW BUSINESS**

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68 **2021 Audit:** Motion by Pioch and seconded to adopt the PPDL Financial Audit report and
69 recommendations for year ending December 31, 2021. The motion was adopted with a roll
70 call vote (Yes: Sherry Bennett, Suzanne Miller, Julie Pioch, Krystal Seibert, Jeremy Davison,
71 Brian Wiersma No: None).

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73 The meeting was adjourned at 8:21 PM


Julie Pioch, Secretary
Date Approved: May 16, 2022