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**PAW PAW DISTRICT LIBRARY  
BOARD OF TRUSTEES MEETING  
May 16, 2022**

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President Sherry Bennett called the regular monthly meeting of the Paw Paw District Library Board of Trustees to order at 7:00 PM at the Paw Paw District Library.

Board members present: Sherry Bennett, Julie Pioch, Suzanne Miller, Krystal Seibert, Brian Wiersma, Catey Bolton; Absent: Jeremy Davison

Staff present: Gretchen Evans, Director

Public in attendance: Jim Miller

Jim Miller, Friends of the Library Secretary, reported that there was a successful Friends of the Library Book Sale on May 13 and 14, 2022, with proceeds of \$1316.15. The next meeting of the Friends Group is May 25, at 4:00, at the library.

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**MINUTES**

A motion was made by Miller and seconded to approve the minutes as corrected of the regular meeting of April 18, 2022. The motion was adopted.

**FINANCIAL REPORT**

The monthly financial report included:

- A custom summary report for April 2022 showing total income of \$50,305.05 and total expenses of \$65,443.70 for a net income of -15,138.65.
- Profit & Loss Budget vs. Actual income and expenses for April 2022.
- Balance sheet as of 4/30/2022 showing total liabilities and equity of \$1,479,077.09.
- A custom summary report of the PPDL Debt Fund showing net income of \$5,305.79.
- Balance sheet as of 4/30/2022 of the PPDL Debt Fund showing total liabilities and equity of \$100,948.05
- A list of bills to paid for the period of 4/1/2022 to 4/30/2022 with total expenditures to be paid of \$65,443,70. Included in the list were wages of \$32,465.41 and fringe benefits of \$6208.83.

A motion was made by Miller and seconded to pay the bills as presented for the period of 4/1/2022 to 4/30/2022 with total expenditures to be paid of \$65,443.70.

The motion was adopted with a roll call vote (Yes: Sherry Bennett, Julie Pioch, Suzanne Miller, Krystal Seibert, Brian Wiersma, Catey Bolton; No: None).

**LIBRARY DIRECTOR REPORT**

Director Evans provided a written report of her activities for the month, an update on library operations and programs, and a PPDL Statistics for the month of April.

46 **COMMITTEE REPORTS**

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48 **Buildings and Grounds:** No Report

49 **Finance:** No report

50 **Policy and Bylaws:** No report

51 **Personnel & Nominating Committee:** President Bennett emailed the Director's self-  
52 reflection and evaluation form to all members. Responses are to be returned to Jeremy  
53 Davison by June 1.

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55 **Strategic Planning:** Sherry Bennett and Julie Pioch facilitated 5 focus groups.

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57 **NEW BUSINESS**

58 **2022 Millage:** After review and discussion of the L-4029 report that is due to the Van Buren  
59 County Board of commissioners, it was moved by Pioch and seconded to increase the  
60 library's operating tax millage rate levied on property in 2022 by .0541 mills to 1.6995 mills,  
61 to set its 2021 Library Building and Site Bond levy to 0.21 subject to a truth in taxation  
62 hearing, and that the truth in taxation hearing be set for July 18, 2022 at 7:00 PM. (Yes:  
63 Sherry Bennett, Julie Pioch, Suzanne Miller, Krystal Seibert, Brian Wiersma, Catey Bolton;  
64 No: None).

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66 President Bennett suggested that we begin watching the 10 minute library training videos  
67 again before the next meeting. Board members agreed that was a good idea.

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69 The meeting was adjourned at 8:22 PM



Julie Pioch, Secretary

Date Approved: 6/20/2022