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**PAW PAW DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
June 20, 2022**

President Sherry Bennett called the regular monthly meeting of the Paw Paw District Library Board of Trustees to order at 7:06 PM at the Paw Paw District Library.

Board members present: Sherry Bennett, Julie Pioch, Suzanne Miller, Krystal Seibert, Brian Wiersma, Catey Bolton; Jeremy Davison

Staff present: Gretchen Evans, Director

Public in attendance: Jim Miller

MINUTES

A motion was made by Seibert and seconded to approve the minutes of the regular meeting of May 16, 2022. The motion was adopted.

FINANCIAL REPORT

The monthly financial report included:

- A custom summary report for May 2022 showing total income of \$72,960.40 and total expenses of \$60,505.35 for a net income of \$12,455.05
- Profit & Loss Budget vs. Actual income and expenses for May 2022.
- Balance sheet as of 5/31/2022 showing total liabilities and equity of \$1,487,643.88.
- A custom summary report of the PPDL Debt Fund showing net income of \$8,912.72
- Balance sheet as of 5/31/2022 of the PPDL Debt Fund showing total liabilities and equity of \$109,860.77
- A list of bills to paid for the period of 5/1/2022 to 5/31/2022 with total expenditures to be paid of \$60,505.35. Included in the list were wages of \$32,679.38 and fringe benefits & employers social security and medicare of \$9181.36.

A motion was made by Miller and seconded to pay the bills as presented for the period of 5/1/2022 to 5/31/2022 with total expenditures to be paid of \$60,505.35.

The motion was adopted with a roll call vote (Yes: Sherry Bennett, Julie Pioch, Suzanne Miller, Krystal Seibert, Brian Wiersma, Catey Bolton, Jeremy Davison No: None).

LIBRARY DIRECTOR REPORT

Director Evans provided a written report of her activities for the month, an update on library operations and programs and a PPDL Statistics for the month of May.

COMMITTEE REPORTS

Buildings and Grounds: The committee did some maintenance over the last month and removed some thistles near the entry door.

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Finance: No report

Policy and Bylaws: No report

Personnel & Nominating Committee: Trustee Davison gave a verbal report summarizing Director Evan’s Annual Performance Review. The final rankings from the committee and trustees who provided feedback were excellent and above expectations on all performance measures. Goals for the upcoming year were reviewed. After discussion, Davison moved on behalf of the committee, to continue to employee Gretchen Evans as Director of the Paw Paw District Library. Motion passed.

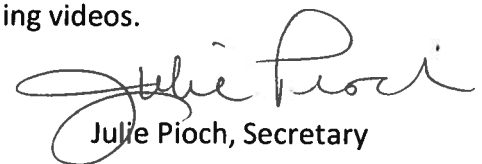
Strategic Planning: Once first draft of plan is received from consultant the planning committee will meet to review.

BOARD MEMBER REPORTS:

Trustee Bolton report that she received two positive comments about the library.

The meeting was adjourned at 7:54 PM

Trustees stayed to watch two American Library Association training videos.



Julie Pioch, Secretary

Date Approved: 7/18/2022