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**PAW PAW DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
February 20, 2023**

President Brian Wiersma called the regular monthly meeting of the Paw Paw District Library Board of Trustees to order at 7:00 PM at the Paw Paw District Library.

Board members present: Brian Wiersma, Julie Pioch, Sherry Bennett, Jeremy Davison, Suzanne Miller, Krystal Seibert; Members Absent: Catey Bolton

Staff present: Gretchen Evans, Director; Marty Maytnier, Local History Librarian

Public in attendance: Jim Miller

PUBLIC COMMENT

None

MINUTES

A motion was made by Miller and seconded to approve the minutes of the regular meeting of January 16, 2023. The motion was adopted.

FINANCIAL REPORT

The monthly financial report included:

- A custom summary report for January 2023 showing total income of \$313,652.49 and total expenses of \$53,914.14 for a net income of \$259,738.35.
- Profit & Loss Budget vs. Actual income and expenses for January 2023.
- Balance sheet as of 1/31/2023 showing total liabilities and equity of \$1,463,179.71.
- A custom summary report of the PPDL Debt Fund showing net income of \$38,162.93.
- Balance sheet as of 1/31/2023 of the PPDL Debt Fund showing total liabilities and equity of \$141,485.03
- A list of bills to paid for the period of 1/1/2023 to 1/31/2023 with total expenditures to be paid of \$53,914.14. Included in the list were wages of \$33,535.80 and fringe benefits of \$6,433.88.

A motion was made by Pioch and seconded to pay the bills as presented for the period of 1/1/2023 to 1/31/2023 with total expenditures to be paid of \$53,914.14.

The motion was adopted with a roll call vote (Yes: Sherry Bennett, Julie Pioch, Jeremy Davison, Suzanne Miller, Krystal Seibert, Brian Wiersma. No: None).

LIBRARY DIRECTOR REPORT

Director Evans provided a written report of her activities for the month, an update on library operations and programs and a PPDL Statistics for the month of January.

Marty Maytnier introduced herself to the board and described what she does as the local history librarian. She is leading a committee to organize the Prospect Hill Cemetery tour to

46 be held October 14, 2023 and entertained the board by reading some snippets from scripts
47 that have been written for the tour. Local players will re-enact the scripts over the course of
48 the 90-minute tour.

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50 **COMMITTEE REPORTS**

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52 **Buildings and Grounds:** No report

53 **Personnel and Nominating:** Preparing for the Director's Review

54 **Finance:** No report

55 **Policy & Bylaws:** No report

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57 **BOARD MEMBER REPORTS**

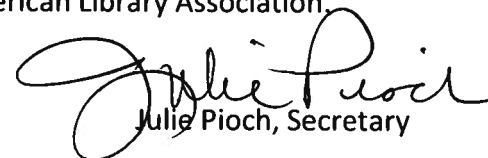
58 Trustee Seibert reported that the children's programs on Wednesdays are amazing. She also
59 reminded the board that the Library of Michigan sent information about training related to
60 millages starting March 9th for four weeks.

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62 The meeting adjourned at 7:49 PM.

63

64 Following the regular meeting, the trustees watched *Short Takes for Trustees: Library*
65 *Policies*, a 10-minute educational video produced by the American Library Association.



Julie Pioch, Secretary

Date Approved: 3/20/2023