

46 Denise Freeman, PPDL Library Assistant and MEL Services, introduced herself to the board
47 and talked about her history of working at the library and her current duties as MEL
48 “specialist.” She has been with PPDL for 22 years.

49

50 **COMMITTEE REPORTS**

51 **Buildings and Grounds:** The committee attended the March 27 Village of Paw Paw meeting
52 to listen to the Director present information to the village board regarding our prescribed
53 burn.

54

55 **Personnel and Nominating:** On behalf of the committee, Trustee Davison presented the
56 director’s annual review and indicated that she received high marks and positive feedback
57 from all the directors. It was moved by Seibert and seconded to retain Director Evans based
58 on a successful annual evaluation. Motion passed.

59

60 **Finance:** Audit report will be in May instead of tonight’s meeting.

61

62 **Policy & Bylaws:** The committee met on March 29 to prepare several recommendations as
63 follows:

64 On behalf of the committee, Seibert moved to amend the Device Policy & Agreement policy
65 by adding the following sentence:

66 4. Borrowers who take a hotspot out of the country will be responsible for any
67 resulting charges.

68 The motion passed.

69

70 On behalf of the committee, Seibert moved to amend the PPDL Library Bylaws Article IV.
71 Meetings Section 6., by striking “Speakers must give their name and address and may be
72 asked to limit comments to five minutes. Any organized groups, with several persons
73 wishing to speak on the same topic must give the Board advanced notice of its attendance;”
74 and inserting this sentence at the end: “The library Board will establish and record rules for
75 public comment.”

76 If these changes are adopted the new section 6 will read:

77

78 Article IV Meetings. Section 6. Library Board meetings shall be open to the public.
79 Any person who wishes to speak may do so during the “public comments” time. The
80 library board will establish and record rules for public comment.

81

82 Trustee Seibert sent notice of this proposed amendment via email to the board members
83 per the bylaws amendment process described in Article IX.

84

85 The motion to amend the bylaws was adopted with a roll call vote (Yes: Krystal Seibert,
86 Sherry Bennett, Julie Pioch, Jeremy Davison, Suzanne Miller, Brian Wiersma. No: None).

87

88 On behalf of the committee, Seibert moved the adoption of Public Comment Rules for the
89 PPDL Board of Trustees meetings as follows:

90 The Paw Paw District Library welcomes and encourages comments from members of the
91 public who attend Library Board of Trustee meetings. Pursuant to the requirements of the

92 Open meetings Act, a person is permitted to make a public comment during a meeting
93 under rules established and recorded by the Library Board.

94

95 The agenda for any meeting of the Library Board will include a general comment period
96 for any public comment on any subject relevant to the Library.

97

98 The Board President or presiding officer will determine the order in which speakers will
99 be recognized. Members of the public who wish to speak will provide their name and
100 address. Each speaker will be limited to one three-minute time per meeting. Speakers may
101 not cede time to another speaker. Meeting participants may only speak when specifically
102 recognized by the presiding officer.

103

104 Public comments will be addressed to the Board. Speakers may not breach the peace.
105 Any speaker who becomes abusive in language or behavior or does not follow the
106 guidelines established by the Board, may be declared out of order by the presiding officer
107 and asked to leave the premises.

108

109 If the speaker's comment includes a specific question to the Library Board, the Library
110 Board has no obligation to respond.

111

112 The Library Board may determine, in its sole discretion, how public comments will be
113 summarized in the meeting minutes. Members of the public should not expect the minutes
114 to include verbatim transcripts or details of any individual comment.

115

116 Members of the public are also encouraged to contact the Library during regular business
117 hours to ask questions, raise concerns and request information about Library matters.
118 The motion passed.

119

120 Seibert presented the collection development policy that was adopted 11/15/2021 for
121 discussion. There were no recommendations for revision.

122

123 **BOARD MEMBER REPORTS**

124 Seibert gave kudos to Kayla Dies for working with her son on his merit badge.

125 Bennett reported that the group working on story walks is working with the Van Buren
126 District Library to have them for the community to check out.

127

128 **NEW BUSINESS**

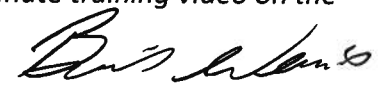
129 There was no new business to come before the board.

130 The meeting adjourned at 8:07 PM.

131

132 *Following adjournment, the trustees stayed to watch a 15 minute training video on the*
133 *relationship between library boards and library friends groups.*

134



Brian Wiersma, President

Date Approved: 5/15/23