

Job Posting

Youth Programming Librarian: The Youth Programming Librarian provides library services to children 0-12 and their families, including programming, collection development, reference, and outreach. The primary role of the Youth Programming Librarian is to plan and present programs for elementary school children. The ideal candidate will have a genuine enthusiasm for working with children, experience crafting effective programs, and a passion for making libraries fun and inclusive places for all.

Hours: 40 hours per week, including Wednesday evenings and some Saturdays

Wages and Benefits: \$18-\$23 per hour depending on qualifications, vacation, sick, personal, holiday pay, and stipend for additional benefits.

Essential Duties

- Plans, presents, and evaluates programs for children 5-12
- Assists with preschool and teen programs as needed
- Creates displays, bibliographies, and activities to engage library visitors
- Selects material for the youth collection and weeds collections as assigned
- Participates in community outreach and communicates regularly with schools
- Provides reference and reader's advisory services to children and adults
- Assists with daily operations and acts as supervisor-in-charge as needed
- Collaborates with coworkers on special events and strategic plan initiatives
- Develops skills through regular participation in trainings, webinars, and workshops

Qualifications

- Masters of Library Science (preferred) or equivalent training and experience
- Ability to engage and work well with children
- Experience working in a public library
- Knowledge of best practices and trends in library service to youth
- Knowledge of children's literature and culture
- Excellent organization and communication skills
- Strong interpersonal skills and the ability to work effectively with others

To Apply: Send resume and cover letter to Gretchen Evans, gevans@pawpawlib.org. Open until filled.

The Paw Paw District Library is an equal opportunity employer.