

Paw Paw District Library

Minutes from Board Meeting

October 16, 2023

Call to Order at 7:00 P.M.

Present: Bennett, Miller, Seibert, Davison, Wiersma

Absent: Bolton and Pioch

Citizens: James Miller and Steve Rigoni

Public Comment: James Miller for the Friends of the Library reported that the two-day book sale made a profit of more than \$500. Carla Chase is now in charge of the book sales. There will also be tours of the new book storage area at a Tapper facility. Thank you to Tappers for the support of the FOL.

Minutes: Bennett made a motion to accept the minutes from the September 18, 2023 meeting as written. Seibert supported the motion.

The motion passed.

Financial Report

The monthly financial report included:

- A custom summary report for September 2023 showing total income of \$10,065.34 and total expenses of \$63,932.59 for a net income of -\$53,867.25.**
- Profit & Loss Budget vs income and expenses for September 2023.**
- Balance sheet as of 9/30/2023 showing total liabilities and equity of \$1,440,248.78.**

- A custom summary report of the PPDL Debt Fund showing net income of -\$29,766.95 and PPDL Debt Fund Balance Sheet showing total liability and equity of \$75,514.82.
- A list of bills to be paid for the period of 9/1/2023 to 9/30/2023 with total expenditures to be paid of \$63,932.59. Included with the list were wages of \$31,451.93 and fringe benefits of \$5,432.79.

A motion was made by Davison and seconded to pay the bills as presented for the period of 9/1/2023 to 9/30/2023 with total expenditures to be paid of \$63,932.59. The motion was adopted with a roll call vote (Yes: Bennett, Davison, Miller, Seibert, Wiersma; No: none).

Director's Report:

The Friends of the Library have given \$500 toward the Geek Fest and another \$500 for the Spooktacular. The Prospect Hill Tours were discussed. Thank you for all the helpers. The upcoming MLA Conference was the next topic. As of November 1, 2023, all Board members were advised to have email addresses through the Library as advised by attorney Ann Seuryneck.

Book recycling through Better World Books, a non-profit, that resells, donates, and disposes of used books was brought to the Board's attention. A donation box for this project would occupy one parking space.

Committee Reports:

Building and Grounds:

No report

Finance:

Monday, Sept. 2

Wednesday, Nov. 27 close at 5 pm (unpaid)

Thursday, Nov. 28

Tuesday, Dec. 24

Wednesday, Dec. 25

Tuesday, Dec. 31

Motion to approve the 2024 Holiday Calendar as presented by Director Evens was made by Davison with a second. A vote was held with 5 yes and 0 no. The Motion passed.

A motion to adjourn was made by Miller with support

The meeting adjourned 8:16.

A Trustee Video was shown and there was no popcorn to be had.

Johi Purci
11/18/23