

1 **PAW PAW DISTRICT LIBRARY**
2 **BOARD OF TRUSTEES MEETING**
3 **July 15, 2024**
4 **Truth in Taxation Hearing**
5

6 President Brian Wiersma called the Truth in Taxation Hearing of the Paw Paw District
7 Library Board of Trustees to order at 6:55 PM at the Paw Paw District Library.

8
9 Board members present: Brian Wiersma, Suzanne Miller, Catey Bolton, Julie Pioch, Krystal
10 Seibert, Sherry Bennett and Jeremy Davison

11
12 There was no public comment.

13
14 The hearing was adjourned by President Wiersma at 7:00 PM.
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16 **PAW PAW DISTRICT LIBRARY**
17 **BOARD OF TRUSTEES MEETING**
18 **July 15, 2024**
19

20 President Brian Wiersma called the regular monthly meeting of the Paw Paw District Library
21 Board of Trustees to order at 7:00 PM at the Paw Paw District Library.

22
23 Board members present: Brian Wiersma, Suzanne Miller, Catey Bolton, Julie Pioch, Krystal
24 Seibert, Sherry Bennett and Jeremy Davison

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26 **CONSULTANT INTERVIEWS**

27 The board held interviews over Zoom with the two consultants who answered the library's
28 request for qualifications to assist with the design of the outdoor space. Erik Cronk and
29 Dennis Jensen appeared via Zoom from C2AE at 7:05, and Tom Runkle from Abonmarche
30 appeared at 7:30. President Wiersma asked each consultant prepared questions and
31 allowed time for the consultants to ask the board questions about the project.
32

33 **PUBLIC COMMENT**

34 Jim Miller from the Friends of the Library reported the Friends Executive Committee and
35 Director Evans met to draft an agreement to define the relationship between the Friends
36 and the Library.
37

38 **MINUTES**

39 A motion was made by Bolton and seconded to approve the regular meeting minutes of
40 June 17, 2024. The motion was adopted.
41

42 **FINANCIAL REPORT**

43 The monthly financial report included:

- 44 • A custom summary report for June 2024 showing total income of \$61,038.55 and
45 total expenses of \$84,190.39 for a net income of -\$23,151.84.
- 46 • Profit & Loss Budget vs. Actual income and expenses through June 2024.

- 47 • Balance sheet as of 6/30/2024 showing total liabilities and equity of \$1,847,682.82.
- 48 • A custom summary report for June, 2024 of the PPDL Debt Fund showing net income
- 49 of \$6,222.41
- 50 • Balance sheet as of 6/30/2024 of the PPDL Debt Fund showing total liabilities and
- 51 equity of \$108,572.96.
- 52 • Report of T-Bill maturity date and yield February 2024 through June 2024.
- 53 • A list of bills to paid for the period of 6/1/2024 to 6/30/2024 with total expenditures
- 54 to be paid of \$84,190.39. Included in the list were wages of \$37,063.44 and fringe
- 55 benefits of \$7532.65.
- 56

57 A motion was made by Seibert and seconded to pay the bills as presented for the period of
58 6/1/2024 to 6/30/2024, with total expenditures to be paid of \$84,190.39. The motion was
59 adopted with a roll call vote (Yes: Julie Pioch, Suzanne Miller, Catey Bolton, Brian Wiersma,
60 Krystal Seibert, Sherry Bennett, Jeremy Davison; No: None).

61 **LIBRARY DIRECTOR REPORT**

62 Director Evans provided a written report of her activities for the month, an update on
63 library operations and programs, and PPDL Statistics for the month of June.

64 **BOARD MEMBER REPORTS**

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67
68 Trustee Bolton watched the EV car charger video from MLA, and the board discussed the
69 idea of applying for a grant to install a charging station. Trustee Davison said he would
70 investigate the use of other stations in the Paw Paw area to see if there was a need for one.

71
72 Trustee Davison delivered over 2000 books to the Friends of the Library, which were
73 donated by the Tapper Auto Group, which had organized a book drive. He also reported
74 that he worked with staff on relocating the library's July 16 summer program planned to
75 take place at the Paw Paw amphitheater to the early elementary as a rain location.

76
77 Trustee Seibert has received compliments on the library's summer SWORD program.

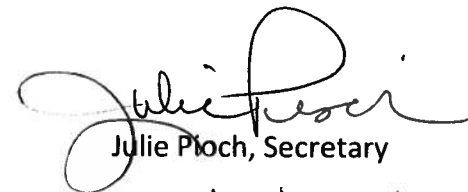
78 **NEW BUSINESS**

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81 After discussion of each of the merits of the two consultants who submitted qualifications
82 and were interviewed this evening, it was moved by Davison and seconded to hire C2AE for
83 the design of the outdoor space and for Director Evans to contact the firm and schedule a
84 meeting to discuss a contract. Motion was adopted with a roll call vote (Yes: Julie Pioch,
85 Suzanne Miller, Catey Bolton, Brian Wiersma, Krystal Seibert, Sherry Bennett, Jeremy
86 Davison; No: None).

87
88 It was moved by Seibert and seconded to adopt the following resolution related to the 2024
89 Millage rate:

90

91 WHEREAS, the Paw Paw District Library Board of Trustees held a public hearing on
92 7/15/2024 at 6:55 pm, at 609 West Michigan Ave., Paw Paw, MI 49079, to hear any
93 objections to its proposed increase of .0816 mills to its' operating tax millage rate to be
94 levied on property in 2024;
95
96 WHEREAS, Paw Paw District Library desires to provide for payment on its 2020 Library
97 Refunding Bonds; it is hereby resolving to levy .19 mills on property in 2024 for repayment
98 of the aforementioned bond;
99
100 WHEREAS, all persons appearing and wishing to be heard on both matters were afforded an
101 opportunity to do so at the public hearing;
102
103 WHEREAS, the Board approves the President and Secretary execute the L-4029, and
104 approves submitting it to the County and other authorities to have said amounts placed on
105 the tax roll as needed;
106
107 NOW THEREFORE, THE PAW PAW DISTRICT LIBRARY HEREBY RESOLVES to increase its
108 operating tax millage rate levied on property in 2024 by .0816mills to 1.6866 mills to set its
109 2020 Library Refunding Bonds levy to be levied on property in 2024 at .19 mills, and to
110 execute and submit the L-4029 to the County and/or other authorities to have said amounts
111 placed on tax rolls.
112
113 The resolution was adopted with a roll call vote (Yes: Julie Pioch, Suzanne Miller, Catey
114 Bolton, Brian Wiersma, Krystal Seibert, Sherry Bennett, Jeremy Davison; No: None).
115
116 The meeting was adjourned by Chair Wiersma at 8:26 PM.


Julie Pioch, Secretary

Date Approved: 8/19/2024