

Minutes of The Friends of Paw Paw District Library

**The was meeting was called to order July 24, 2024 at 4:00 P.M.
at the Paw Paw District Library.**

Those attending:

**Kris Steward – Director - President
Cindy Barres – Director - Vice President
James Miller – Director – Secretary
Tom Shoemaker – Director - Treasurer
Joan Ford – Director – Membership
Carla Chase - Director
Darlene Wilson – Director at Large
Kayla Jellies – Adult Services The Paw Paw District Library
Nina Consolatti – Friend of the Library
Judith Halseth – Friend of the Library
Connie Peruchietti – Friend of the Library**

Secretary Report:

**The minutes of the May 22, 2024 meeting were approved as
corrected by a voice vote.**

Treasurer's Report:

**Tom gave the Treasurer's report that the checking account
balance is \$13,517.20. Tom filed the necessary forms with LARA
in Lansing. He has also filed the Form 990 with the IRS as
required of all 501(c)(3) non-profit organizations. Tom explained
the holdup with our membership application with the Friends of
The Michigan Libraries was halted by some administrative error
on their part. He will keep working on it.**

**Tom and Cindy will visit our financial institution and complete the
addition of a second signatory on the checking account.**

Membership Report:

**Joan shared that for the month of July four (4) applications for
renewal. The outcome of her diligence in May was that five
renewals were received, and one Friend has moved away from
Paw Paw and was taken off the active listing.**

Committee Reports:

- 1) The Book Sale committee reported The Library has reserved a wall shelving unit for the use of The Friends for an On-going Book Sale. This is new to this Friends Group, even though many other Friends groups have success with their On-Going Book Sales. Carla and Darlene were charged with developing processes and procedures associated with this operation in conjunction with the Library Director. There are plans in place to identify materials from the On-Going Book Sale to reduce confusion on everyone's part and to accept payment for these materials in cash or checks which will be kept separate from Library funds. The need for people to service this operation was expressed, so a listing of volunteers will be generated for such duties. Signage will be developed to identify the On-Going Friends Book Sale, perhaps with an explanation of the purpose and mission of The Friends of The Library. There is hope that the roll-out of the fund raiser will be soon.**

Carla requested that The Friends purchase three (3) six foot long heavy duty tables for the sorting and storage location. She needs her own tables for her own business endeavors. Kris and Cindy moved and supported this motion, which passed by a voice vote. Carla will identify suitable tables for Tom to purchase.

There was a large quantity of books moved from Tapper Automotive to the Sporting Image location for storage until the October Book Sale.

There has been success with accepting book donations at the Sporting Image location the first Monday of each month, from 3 to 5 pm, provided that the store is open. The plan is to make that an on-going opportunity.

The Used Book Committee thanked Sporting Image for the use of their facility for most of a year. The location of very convenient for all the logistics involved with the Used Book Sale operations.

- 2) James reported on the Special Meeting held by the Executive Committee and Director Evans. An Ad-Hoc committee was set up to develop of Letter of Agreement between the Friends of The Paw Paw District Library and The Paw Paw District Library. He further explained the preparatory work that Director Evan and Kris Steward had done, that the participants reviewed, discussed the issues, and a draft of the Letter developed. The sequence for this Letter of Agreement includes review and approval of the Library Board's Policy Committee, approval by the Board of Directors, and then to The Friends for ratification and implementation.**
- 3) Friends of The Library Book Club is temporarily postponed.**
- 4) A request for funding for the Library Sponsored portion of Geek Fest was presented. This program is very popular and is sponsored by many Libraries in the area. The event is held in Kalamazoo. The request for \$500 was presented, moved and supported. A voice vote of Directors passes the motion. Tom will write the check for this program.**
- 5) A request for a Lego Table and bin storage unit was presented. The original Lego Table in the Children's Library was broken and in need of replacement. The new unit will be an upgrade. The motion was supported and voted in favor by the Directors. Tom will reimburse the Library when the new unit is delivered. The cost is estimated to be \$3750.**
- 6) Kayla Jellies gave the report for The Library. The Summer Reading Program is ongoing. The Cemetery Tour is in need of some volunteers.**
- 7) Susan Anderson will be contacted to help enlist volunteers for the Cemetery Tour program. She will coordinate with Julie Smith (jsmith@ pawpawlib.org) in this endeavor.**
- 8) Judith Helseth brought an article from the local newspaper submitted by the Van Buren District Library system talking up their Book Sale in August. She thinks that would be a good**

thing to also get notification in the Courier-Leader of our upcoming fund-raising event.

The next meeting of The Friends is scheduled for September 25, 2024 at The Library.

The meeting adjourned at 5:13 pm.

Respectfully submitted,

James W. Miller
Director - Secretary